



Parent/Carer's Agreement:

In agreeing to my child accessing online live sessions, I will support the school by ensuring that:

- My child is supervised by an adult during all live sessions
- My child accesses the sessions in a place that is safe, quiet and free from distractions
- My child (and any supervising adult) is appropriately dressed
- There are no interruptions by any other household members during the session
- My child's behaviour and conduct is in line with the school rules
- The camera is on for the duration of the session
- The sessions are not recorded in any way and screen grabs are not taken
- The right to privacy of all participants both adults and children is respected by not sharing any information/comments about the session with anyone including making comments online
- My child is punctual for all live lessons
- I inform the school office if my child is unwell and unable to attend the session
- I contact the class teacher through the class email with any queries that I might have rather than at the time of the session.

Child's Agreement:

When accessing online live learning I will make sure that:

- I follow the Rokesly School Rules and I am respectful of others and their contributions at all times
- I follow my teacher's instructions at all times
- my microphone will always be on mute, unless my teacher has said that it is my turn to speak
- I do not take any photos, screen shots, photos or videos during the session

Rokesly Infant School's Agreement:

Rokesly staff will ensure that:

- Live sessions always take place at the prearranged time
- Parents/carers are informed as soon as possible if the session is cancelled due to staff sickness/absence
- The session starts promptly
- The sessions are recorded for monitoring and quality assurance purposes and the recording is kept for a period of two weeks only
- Professional standards are maintained at all times
- A safeguarding adult will be present at all sessions

To access Rokesly Infant live online sessions, this agreement must be signed by a parent/carers

Please go to <https://www.surveymonkey.co.uk/r/BF75SC5> to complete your agreement

Thank you